



A Sure Start Children's Centre

September 24th 2015

Dear Parents and Carers,

All children attending Haven Early Years have a personal on-line Learning Journey which records photos, observations and comments, in line with the Early Years Foundation Stage, to build up a record of your child's experiences during their time with us.

We use Tapestry, a system, which is hosted in the UK on secure servers. These servers conform to very high environmental standards and are proactively managed 24 hours a day. Each Tapestry account has its own database and the code itself is developed using hack-resistant techniques. Filenames are encoded for uploaded, videos and images, making Tapestry a safe and secure on-line Learning Journey tool. The benefits to yourselves from Tapestry being on-line means you will have secure access (via a website which you login to using your email address and a password) to your child's Learning Journey and, in addition to viewing our contributions, we encourage you to add to it by uploading photos and comments, or commenting on observations made by us.

Each provision at Haven has their own secure Tapestry website, including the Hive, Nest and children's Centre. Once you have provided the nursery with an e-mail address we will be able to set you up with an account. We will also give you detailed information on how to view/use your child's Learning Journey. If you do not have access to e-mail your child is still able to have an online Learning Journey which you can access through the use of computer equipment during specific dates throughout the year. It is also possible to provide print outs of the Learning Journeys, At the end of their time with us you will be able to download their journal from home.

In order for your child's Learning Journey to be created please give us permission by completing the attached slip. Also if you provide your E-mail address we will set up an account enabling you to access your child's learning journey via the secure Tapestry website for your child. (Please note each parent only has access to their own child's Learning Journey) and we would like to clarify that pictures and posts are not to be shared on any form of shared media such as Facebook, this is due to confidentiality.

We would also like to ask for permission for staff members to access your children's Tapestry accounts at home. This will enable them to keep up to date with their learning journeys.

If you have any questions or queries about the on-line Learning Journeys please do not hesitate to ask a member of the nursery team.

Many Thanks

Michelle Holmes
Childcare Operations Manager



Tapestry Permission Slip



I give permission for Haven Early Years to create an online Tapestry Learning Journey for

..... (Name of child).(Date)

The e-mail address I would like to link with the account so I have access to my child's Learning Journey is

..... (Provide your e-mail address)

OR

If you do not have access to e-mail please tick this box and you will be able to view your child's learning Journey using nursery equipment during specific times throughout the year.

I give permission for my child's key person to have access at home to work on their learning journeys.

Please tick box

Yes

No